



Title: **FIELD PREP PROCEDURE**

Release date: **4/11/18**

Type: **PROCEDURE**

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Release by: **R. McNamara**

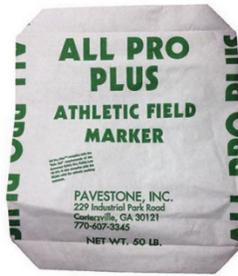
Status: **RELEASED**

Revision: **0**

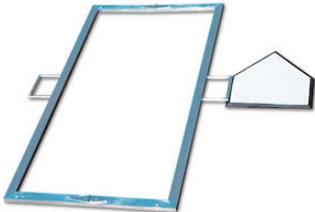
Revision	Release Date	Reason for Revision
0	4/11/18	Original Release

Purpose:

Home team coaches are responsible for prepping the field before games. Visiting coaches and/or willing parents are welcome to assist with this process. Generally speaking this process takes no longer than 15 minutes for 2 coaches to complete. The procedure below is written for the Bryan and High School fields. Prep for other fields will be limited by the tools available at those locations' on-site field boxes.

Required Tools	
<p>Chalk Liner</p> 	<p>Chalk</p> 
<p>Measuring Tape</p> 	<p>Hammer</p> 
<p>Rake</p> 	<p>Mound Circle Tool</p> <p>PIC Needed (It looks like a 4 foot wooden stick with a string wrapped around it)</p>

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<p><u>Chalk Line String Roll</u></p> 	<p><u>Batter's Box Template</u></p> 
<p><u>Broom</u></p> 	

Process:

1. Obtain required tools from garage or on-site field box. Make sure the **chalk liner** is at least 50% full of **chalk**.
2. Using the **measuring tape**, measure the distance from the bottom point of home plate to the front of the mound. Mound distances should measure as follows.
 - a. 8U, 10U = 35 feet
 - b. 12U = 40 feet
 - c. 14U+ = 43 feet (both fields have permanent mounts set at 43 feet)

If mound is not set at the appropriate distance, remove and place at the correct distance using the **hammer**. Do not attempt to remove permanent 43 foot mound. If setting up for 14U and there is another mound set at a closer distance, remove that mound.
3. Using the **rake**, briskly rake approx. 20' diameter circle around mound and 10' x 10' square area around all three bases and home plate.
(Note: if field has been dragged this step is not necessary)
4. Using the **mound circle tool**, insert the metal pin into the ground at the front of the appropriate mound. Extend the string to the full length and use the wooden stick to draw a large circle around the mound. It helps to have one coach hold the pin in place while doing this.
5. Align the **batter's box template**, with home plate and using the metal pin of the **mound circle tool** trace the inside perimeter of the box. Flip the template over, align with the other side of home plate and trace the other side of the box.
6. Using the **chalk liner**, trace the circle around the mound. Then trace the two rectangles on both sides of home plate.



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7. Insert the metal pin of the **chalk line string roll**, into the ground behind the bottom point of home plate. Have another coach unroll the string while walking towards 1B. Align the string with the middle of the double base at 1B and continue at least 15' into RF. Pull the string taught and hold against the ground.
8. Using the **chalk liner**, trace the string from just below the top corner of the left hander's batting box all the way to where the coach is holding the line.
9. Repeat steps 7 and 8 for the 3B line but align the string to the foul line side of the bag.
(Note: Do not worry about fancy base coaching boxes or on-deck circles)
10. Using the **broom**, sweep off home plate, all three bases and the mound.
11. Replace all tools in the garage or field box.

In the event of standing water in the infield...

- The blockhouse garage contains at least one large squeegee. Before prepping field push any standing water from the infield to the outfield grass if possible. In cases of standing water near home plate or the pitcher's mound, spread the water out as much as possible.
- If spots are still deemed unsafe, the blockhouse contains a limited supply of diamond dust. Diamond dust is expensive and a little goes a long way so please use sparingly. Fill up a half a bucket and sprinkle on trouble spots. Rake out to spread if necessary.

The completed, lined field should look as follows (lines shown **in red**):

